## **ATTACHMENT 4**

## New records series created

- 1. Access to Information and Protection of Privacy (MFIPPA) Annual Reporting
- 2. Customer Consultation and Feedback
- 3. Emergencies
- 4. Emergency Planning
- 5. External Associations
- 6. Forms and Templates
- 7. Human Rights Complaints and Investigations
- 8. Incident Reports Personal Injury
- 9. Video Surveillance
- 10. Video Surveillance Access Logs
- 11. Electronic Products Administration Collections
- 12. Image Order Requests
- 13. Web Content
- 14. Building Access and Security Controlled Access Log Files
- 15. Building Access and Security Video Surveillance Systems
- 16. Building Management Library Leased
- 17. Pest Management
- 18. Employee Scheduling
- 19. Health and Safety Operational Issues
- 20. Record of Training
- 21. Volunteers Police Reference Checks
- 22. Volunteer Applications Unsuccessful
- 23. Log Files Integrated Library System
- 24. Log Files Depersonalized
- 25. Log Files Data Extracts
- 26. Art Exhibit Applications Unsuccessful
- 27. Customer Photography Consent Forms
- 28. Information Service Enquiries
- 29. Library Services and Programs Centrally Coordinated
- 30. Library Services and Programs Locally Coordinated
- 31. Local Agreements
- 32. Volunteer Manual
- 33. Co-created Content
- 34. Customer Contributed Content
- 35. Customer Submissions and Testimonials
- 36. Display and Distribution of Materials
- 37. Dockets Artwork Administration
- 38. Hosted Online Content
- 39. Image Library
- 40. Photography Consent/Release Forms
- 41. Stakeholder Relations