

Toronto Reference Library User Education Department

Customized Workshops Registration Form

All Customized Workshops must first be booked directly by telephone, at least 2 weeks in advance of your scheduled arrival date, through the User Education Department.

Phone Number:		Email Address:	
Fax Number:			
School/Organization Name:			
Address:			
Contact/Teacher's Name:			
Date of workshop:		Arrival Time:	Departure Time:
Grade Level	No. of Students	No. of Teachers	
<p>Select only one type of workshop for your topic:</p> <p><input type="checkbox"/> Research using all resources including books and articles</p> <p><input type="checkbox"/> Research using articles only</p>			
Subject of workshop, or assignment list:			
<p>Subject list: to follow attached</p>			

Please inform the User Education Department of cancellations of visits for any reasons (e.g. severe weather, insufficient number of students, etc).

Fax the completed form to confirm your booking:

**User Education
Toronto Reference Library
789 Yonge St.
Toronto, Ontario
M4W 2G8**

**Fax: (416) 393-7004
Phone: (416) 393-7209**