



General Guidelines for Library Art Exhibits

These *General Guidelines for Library Art Exhibits* apply to all artists exhibiting in Toronto Public Library branches. In addition to these general guidelines, artists may be required to follow specific guidelines or the branch where their art is being exhibited.

General

- Artists interested in exhibiting in Library branches must complete an application form
- Completed applications, including 5 to 7 artwork samples must be submitted in order to be considered for Library art exhibits.
- Selected artists will be given one-month showings. Depending on response, some artists may be asked to exhibit more than once.
- Customers interested in purchasing a work may contact the artist directly.

Art Exhibit Selection Criteria

All art selected for display in Toronto Public Library branches **MUST** meet the following criteria:

1. Demonstrates artistic merit.
2. Compatible with Toronto Public Library's mission, vision, goals and strategic plan.
3. Consistent with the principle of respect for the dignity and worth of all people.
4. Responsive to the diverse interests of the community.
5. Suitable for display to a diverse audience, including children and supports a welcoming environment.
6. Original work (that is, not copies of works by other visual artists, whether paintings, photographs, illustrations, etc.)
7. Suitable in scale, material, form, subject and content for the library environment.
8. Ready for display/hanging.

Because space is limited at branches, it may not be possible to display all art work that is acceptable under the *Use of Library Space for Art Exhibits Policy*. Priority will be given to:

1. Artists who live or work in the City of Toronto.
2. Artists who have not displayed recently at Library branches.

Note:

In special circumstances, art exhibits supporting the Library and/or the City of Toronto's national and international initiatives will be permitted.

Facilities and Equipment

- Exhibit space varies from branch to branch; it is recommended you visit the branch ahead of time to ensure that the size and number of pieces you wish to exhibit are suitable for the exhibit space provided.
- Exhibitors are responsible for the delivery, installation and removal of their exhibits. Picture hooks and chains for hanging your work will be provided.

Publicity

- Toronto Public Library will publicize exhibits where possible in the Library's publication What's On and on the Library's website.
- Any publicity you wish to have posted in the Library must be approved in advance by the branch.

Access to Exhibit Space

- Exhibit space in some branches also serves as meeting room or program space. In these branches, at times when there is a meeting or program in progress, it will not be possible for anyone to view your exhibit. It is always a good idea to advise people to call the branch before visiting your exhibit.

Receptions

It is possible to have a reception in branches for the opening of your exhibit. There will be a charge for rental of the space where the reception is held. Regular room rental rates will apply.

If you are interested, contact the Room Booking Unit:

Phone: (416) 397-5969

Email: roombookingunit@torontopubliclibrary.ca