

Toronto Public Library Board

Meeting No. 4: Monday, April 20, 2015, from 6:00 p.m. to 8:10 p.m.

Bloor/Gladstone Branch, Community Room, 1101 Bloor Street West, Toronto

Members Present:

Mr. Ron Carinci (Chair)
Ms. Lindsay Colley (Vice Chair)
Councillor Paul Ainslie
Councillor Ana Bailão
Councillor Sarah Doucette
Ms. Sue Graham-Nutter
Mr. Strahan McCarten
Mr. Ross Parry
Ms. Archana Shah
Ms. Eva Svec

Regrets:

Councillor Mary Fragedakis
Ms. Dianne LeBreton

15-063 Call to Order

Ron Carinci called the meeting to order at 6:05 p.m.

Mr. Carinci and Vickery Bowles, City Librarian expressed appreciation to Ron Dyck, Director, Information Technology and Facilities for his service to the Toronto Public Library Board. Mr. Dyck, who is retiring at the end of April, was presented with a book from the Board.

Anne Bailey, Director, Branch Libraries introduced Cheryl Skrovonek, Area Manager. Ms. Skrovonek provided a presentation regarding the history of the Bloor/Gladstone Branch, including information concerning the programs and services in the branch and its engagement with the community.

Vickery Bowles read a letter from Genevieve Anthony, a resident in the Bloor/Gladstone area, expressing appreciation for the programs and services provided at the branch.

15-064 Declarations of Conflict of Interest

There were no Declarations of Conflict of Interest by members of the Library Board.

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15-065 Approval of Agenda

Moved by A. Shah, seconded by S. McCarten:

That the Toronto Public Library Board approves the agenda as revised to:

- 1. add a Presentation under Agenda Item No. 9 from Miroslav Glavic regarding Agenda Item No. 13 – Achieving a Paperless Board through Technology.*

Carried

15-066 Confirmation of March 23, 2015 Toronto Public Library Board Meeting Minutes

Moved by Councillor Doucette, seconded by S. McCarten:

That the Toronto Public Library Board:

- 1. confirms the Minutes of the March 23, 2015 Toronto Public Library Board meeting.*

Carried

15-067 Confirmation of March 23, 2015 Toronto Public Library Board Closed Meeting Minutes

Moved by S. Graham-Nutter, seconded by Councillor Ainslie:

That the Toronto Public Library Board:

- 1. confirms the Minutes of the March 23, 2015 Toronto Public Library Board Closed meeting.*

Carried

15-068 Business Arising from the Minutes

Communication from Beverly Romeo-Beehler, Auditor General dated January 29, 2015 (Resolution No. 15-049)

Strahan McCarten requested information from staff at a later date regarding the last City Auditor General's report in 2006 compared to the type of information reported by the external auditors.

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15-069 Chair's Report*Moved by Councillor Ainslie, seconded by E. Svec:**That the Toronto Public Library Board:*

1. receives the Chair's Report for information.

*Carried***15-070 Communications***Moved by S. McCarten, seconded by Councillor Ainslie:**That the Toronto Public Library Board:*

1. receives Communication (a) from Maureen O'Reilly, President, Toronto Public Library Workers Union, Local 4948 to Ron Carinci, Chair, Toronto Public Library Board, dated April 1, 2015 regarding Violence in the Workplace Public Campaign, for information;
2. receives Communication (b) from Maureen O'Reilly, President, Toronto Public Library Workers Union, Local 4948 to Ron Carinci, Chair, Toronto Public Library Board, dated April 1, 2015 expressing congratulations for his election as Chair, for information; and
3. receives Communication (c) from Maureen O'Reilly, President, Toronto Public Library Workers Union, Local 4948 to Lindsay Colley, Vice Chair, Toronto Public Library Board, dated April 1, 2015 expressing congratulations for her election as Vice Chair, for information.

*Carried***Presentations****15-071 Toronto Public Library Foundation – Orientation**

Gillian Smith, Chair, Toronto Public Library Foundation Board and Heather Rumball, President, Toronto Public Library Foundation, provided an overview of the Foundation's work, including details concerning the Foundation's fundraising efforts.

The Library Board Chair thanked the Foundation for their efforts on behalf of the Toronto Public Library Board.

*Moved by S. McCarten, seconded by S. Graham-Nutter:**That the Toronto Public Library Board:*

1. receives the Toronto Public Library Foundation – Orientation presentation from Gillian Smith, Chair, Toronto Public Library Foundation Board and Heather Rumball, President, Toronto Public Library Foundation, for information.

Carried

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Presentations – continued**15-072 Miroslav Glavic regarding Agenda Item No. 13 – *Achieving a Paperless Board through Technology***

Mr. Glavic addressed the Board expressing his concern for the cost identified in the report regarding a board portal subscription.

Moved by Councillor Doucette, seconded by E. Svec:

That the Toronto Public Library Board:

1. *receives the presentation from Miroslav Glavic regarding Agenda Item No. 13 – Achieving a Paperless Board through Technology, for information.*

Carried

Items for Approval:**15-073 Circulation and Collection Use (including Fees and Fines) Policy – 2015 Review**

Moved by R. Parry, seconded by S. Graham-Nutter:

That the Toronto Public Library Board:

1. *approves the revised Circulation and Collection Use (including Fees and Fines) Policy (Attachment 1).*

Carried as amended

At the request of Archana Shah, the following revision will be made to the policy in Section 1.14 – *Use of a Collection Agency*:

- The words “long overdue” will be added between the words “collect” and “unpaid” in the first sentence, so that it reads as follows:
“A collection agency will be used to collect long overdue unpaid fines and recover materials from adult borrowers when the amount owing is more than \$10.00.”

15-074 North York Central Library – Granite Cladding Rehabilitation – Award of Tender

Moved by L. Colley, seconded by A. Shah:

That the Toronto Public Library Board:

1. *awards the contract to the lowest bidder, Maxim Group General Contracting Ltd., for the rehabilitation of the exterior granite cladding at North York Central Library, at a cost of \$492,442.00, which includes a contingency of \$50,000 [excluding Harmonized Sales Tax (HST)]; and*
2. *authorizes and directs the appropriate Library staff to take the necessary action to give effect thereto.*

Carried

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**15-075 Renewal of Sponsorship for the Sun Life Financial Museum + Arts Pass Program
Library Board Decision**

The Toronto Public Library Board on April 20, 2015 adopted the following:

Moved by Councillor Ainslie, seconded by S. McCarten:

That the Toronto Public Library Board:

1. *approves the renewal of the naming of the Sun Life Financial Museum + Arts Pass (MAP) program conditional upon successful negotiations with Sun Life Financial;*
2. *approves the sponsorship of the MAP program for 2016 and 2017 at a level of funding consistent with Sun Life Financial's sponsorship for 2014 – 2015, with possible enhancements to the funding to support new program and outreach activities, and under the terms and conditions as described in this report; and*
3. *directs the City Librarian to request in writing the City's General Manager, Economic Development and Culture Division to consider having Casa Loma return to the Museum + Arts Pass Program.*

Carried as amended

Motions:

See the following:

Moved by Councillor Ainslie, seconded by S. McCarten:

That the Toronto Public Library Board:

1. *approves the renewal of the naming of the Sun Life Financial Museum + Arts Pass (MAP) program conditional upon successful negotiations with Sun Life Financial; and*
2. *approves the sponsorship of the MAP program for 2016 and 2017 at a level of funding consistent with Sun Life Financial's sponsorship for 2014 – 2015, with possible enhancements to the funding to support new program and outreach activities, and under the terms and conditions as described in this report.*

Amended

Moved in amendment by Councillor Ainslie, seconded by Councillor Doucette:

That the Motion moved by Councillor Ainslie and seconded by S. McCarten be amended to add the following additional recommendation:

1. *directs the City Librarian to request in writing the City's General Manager, Economic Development and Culture Division to consider having Casa Loma return to the Museum + Arts Pass Program.*

Carried

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15-076 Achieving a Paperless Board through Technology**Library Board Decision**

The Toronto Public Library Board on April 20, 2015 adopted the following:

Moved by Councillor Ainslie, seconded by S. Graham-Nutter:

That the Toronto Public Library Board:

1. *directs staff to proceed with a pdf version of the Board meeting agenda package in lieu of paper copies for Board members, and evaluate the revised process in three months.*

Carried as amended

Motions:

See the following:

Moved by Councillor Ainslie, seconded by S. Graham-Nutter:

That the Toronto Public Library Board:

1. *directs staff to proceed with procurement of a board portal subscription, for implementation in 2015.*

Amended

Moved in amendment by L. Colley, seconded by E. Svec:

That the Motion moved by Councillor Ainslie and seconded by S. McCarten be replaced with the following:

1. *directs staff to proceed with a pdf version of the Board meeting agenda package in lieu of paper copies for Board members, and evaluate the revised process in three months.*

Carried

Board members may request a paper version of the package if preferred.

15-077 Creating a New Strategic Plan: 2016 – 2019

Moved by Councillor Bailão, seconded by S. McCarten:

That the Toronto Public Library Board:

1. *approves the proposed process, timeline and first phase of consultation for the creation of a new strategic plan 2016 – 2019 as outlined in Attachment 1; and*
2. *directs staff to begin the environmental scan and consultation as input into the plan's priorities, and report to the Library Board by June 2015.*

Carried

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15-078 Book Lover's Ball at the Toronto Reference Library – 2016*Moved by Councillor Doucette, seconded by L. Colley:**That the Toronto Public Library Board:*

1. *approves the Toronto Public Library Foundation's request to host the 2016 Book Lover's Ball at the Toronto Reference Library on Thursday, February 4th.*

Carried**Items for Information:****15-079 100 Reasons Campaign**

Linda Hazzan, Director, Communications, Programming and Customer Engagement, provided information regarding the Library's 100 Reasons Campaign, designed to increase awareness and use of a wide range of library services, as well as supporting the Toronto Public Library Foundation in fundraising.

*Moved by R. Parry, seconded by Councillor Ainslie:**That the Toronto Public Library Board:*

1. *receives the 100 Reasons Campaign verbal report for information.*

Carried**15-080 E-Book Advocacy Update****Library Board Decision**

The Toronto Public Library Board on April 20, 2015 adopted the following:

*Moved by Councillor Doucette, seconded by S. Graham-Nutter:**That the Toronto Public Library Board:*

1. *receives the E-Book Advocacy Update report for information.*

Carried**Motions:**

See the following:

*Moved by Councillor Doucette, seconded by S. Graham-Nutter:**That the Toronto Public Library Board:*

1. *receives the E-Book Advocacy Update report for information.*

Carried

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E-Book Advocacy Update – continued*Moved in amendment by Councillor Doucette, seconded by R. Parry:**That the Toronto Public Library Board:*

1. *forms an E-Book Working Group to work with the Toronto Public Library staff and Ottawa Public Library to advocate for more publishers to provide more e-books to libraries at a reasonable rate.*

Withdrawn

The motion moved in amendment was ruled out-of-order due to the approval of a resolution at the March 23, 2015 meeting to defer consideration of all committee membership until a review of the Board committee structure is conducted by the Strategic Planning Steering Committee, no later than May 31, 2015.

15-081 2014 Work Plan Achievements – Strategic Plan*Moved by A. Shah, seconded by S. McCarten:**That the Toronto Public Library Board:*

1. *receives the 2014 Work Plan Achievements – Strategic Plan report for information.*

*Carried***15-082 2014 Annual Performance Measures and Benchmarking***Moved by A. Shah, seconded by E. Svec:**That the Toronto Public Library Board:*

1. *receives the 2014 Annual Performance Measures and Benchmarking report for information.*

*Carried***15-083 Annual Statistical Report to the Office of the Information and Privacy
Commissioner (IPC) Office***Moved by R. Parry, seconded by S. Graham-Nutter:**That the Toronto Public Library Board:*

1. *receives the Annual Statistical Report to the Office of the Information and Privacy Commissioner (IPC) Office for information.*

Carried

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15-084 Board Resolutions – Status Report

Moved by S. Graham-Nutter, seconded by S. McCarten:

That the Toronto Public Library Board:

1. receives the Board Resolutions – Status Report for information.

Carried

15-085 Adjournment

Moved by S. McCarten, seconded by E. Svec:

That the Toronto Public Library Board:

1. adjourns the April 20, 2015 Toronto Public Library Board meeting.

Carried

The meeting ended at 8:10 p.m.

Signed: _____