

Toronto Public Library Board

Meeting No. 9: Monday, November 18, 2013, from 6:10 p.m. to 8:50 p.m.

Toronto Reference Library, Board Room, 789 Yonge Street, Toronto

Members Present:

Councillor Paul Ainslie (Chair)
Mr. Michael Foderick (Vice Chair)
Councillor Janet Davis
Councillor Sarah Doucette
Mr. Kevin McGuire
Councillor Cesar Palacio
Mr. Ross Parry
Mr. Kenneth Stewart
Ms. Andrea Tagalakis
Mr. Benjamin Wulffhart

Regrets:

Ms. Lindsay Colley
Mr. Cameron MacKay
Councillor Jaye Robinson

13-172 Call to Order

Councillor Paul Ainslie called the meeting to order at 6:10 p.m.

13-173 Declarations of Conflict of Interest

There were no *Declarations of Conflict of Interest* by members of the Library Board at the November 18, 2013 meeting.

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13-174 Approval of Agenda

Moved by R. Parry, seconded by M. Foderick:

That the Toronto Public Library Board approves the agenda as revised to:

1. *defer discussion of Agenda Item No. 13 – Study on the Economic Impacts and Benefits of Toronto Public Library to the December 9, 2013 Board meeting;*
2. *move Agenda Item No. 16 – Perth/Dupont Branch – Potential Relocation and Expansion to earlier on the agenda to accommodate guests in attendance at the meeting for this item;*
3. *2014 Operating Budget Reductions from Maureen O-Reilly, President, Toronto Public Library Workers Union, Local 4948; and*
4. *move Agenda Item No. 17 – Naming Opportunity at Toronto Public Library, which is a confidential item, to later on the agenda to avoid disruption in the public portion of the meeting.*

13-175 Confirmation of October 21, 2013 Toronto Public Library Board Meeting Minutes

Moved by K. McGuire, seconded by K. Stewart:

That the Toronto Public Library Board:

1. *confirms the minutes of the October 21, 2013 Toronto Public Library Board meeting.*

Carried

13-176 Business Arising from the Minutes

There were no *Business Arising from the Minutes* items at the November 18, 2013 meeting.

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13-177 Chair's Report

Councillor Ainslie noted the following highlights from the Chair's Report:

- a. the annual Young Voices Writers Conference held in the Bram & Bluma Appel Salon at Toronto Reference Library on October 26th;
- b. the Toronto Public Library Foundation's annual year-end holiday tribute giving campaign launched on November 18th;
- c. the 100th anniversary of the Bloor/Gladstone Branch celebrated on October 23rd at the branch.

Moved by B. Wulffhart, seconded by A. Tagalakis:

That the Toronto Public Library Board:

1. receives the Chair's Report for information.

Carried

13-178 Communications

Moved by A. Tagalakis, seconded by M. Foderick:

That the Toronto Public Library Board:

1. receives Communication (a) from Richard Franz, Director, Research, Evaluation and Capacity Building Branch, Literacy and Numeracy Secretariat, Ontario Ministry of Education, dated October 25, 2013 to Paul Ainslie, Chair, Toronto Public Library Board regarding the Library's publication, Let's Get Ready for Reading, for information;
2. receives Communication (b) from The Honourable Kathleen Wynne, The Premier of Ontario, dated October 30, 2013 to Paul Ainslie, Chair, Toronto Public Library Board regarding the Library's publication, Let's Get Ready for Reading, for information;
3. receives Communications (c) and (d) from Anthony Nolan, dated November 3 and 10, 2013 to the Toronto Public Library Board requesting to address the Board regarding the Toronto Public Library's current advertising campaign regarding e-books and e-magazines; and
4. grants the request of Anthony Nolan to address the Board regarding Toronto Public Library's current advertising campaign regarding e-books and e-magazines.

Carried

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Presentations**13-179 a. Anthony Nolan re Toronto Public Library's Advertising Campaign regarding E-Books and E-Magazines**

Anthony Nolan addressed the Board regarding Toronto Public Library's recent advertising campaign regarding e-books and e-magazines. He expressed his concern that the use of the term "free" in reference to these library services is a misrepresentation of facts and asked that the Board no longer use this term when promoting library services.

Moved by K. Stewart, seconded by Councillor Palacio:

That the Toronto Public Library Board:

- 1. receives the verbal presentation by Anthony Nolan regarding Toronto Public Library's recent advertising campaign regarding e-books and e-magazines for information.*

Carried

In response to a request from Ross Parry, the Board Chair requested that staff report at an upcoming meeting regarding Anthony Nolan's concerns regarding Library advertising campaigns.

13-180 b. Maureen O'Reilly, President, Toronto Public Library Workers Union, Local 4948 regarding Agenda Item No. 9b – Budget Committee – 2014 Operating Budget Reductions

Maureen O'Reilly provided the Board with information about a forum on the future of public libraries at City Hall on November 24th entitled *Time to Reinvest – To Keep it the Best*, sponsored by Toronto Public Library Worker's Union, Local 4948.

Moved by R. Parry, seconded by B. Wulffhart:

That the Toronto Public Library Board:

- 1. receives the verbal presentation by Maureen O'Reilly, President, Toronto Public Library Workers Union, Local 4948 for information.*

Carried

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13-181 Perth/Dupont Branch – Potential Relocation and Expansion

Councillor Ana Bailão, Ward 18 Davenport, addressed the Board in support of the potential relocation and expansion of the Perth/Dupont Branch. She noted the interest and enthusiasm of the community for library service and acknowledged their efforts in the preliminary planning for this relocation and expansion; in particular, Kevin Putnam, Junction Triangle Library Expansion Committee, in attendance at the Board meeting.

Library Board Decision:

The Toronto Public Library Board on November 18, 2013 adopted the following:
The Toronto Public Library Board:

1. *receives the verbal presentation by Councillor Ana Bailão, Ward 18 Davenport, regarding Perth/Dupont Branch – Potential Relocation and Expansion for information;*
2. *authorizes staff to work with the local councillor and developer to negotiate terms for re-locating the Perth/Dupont Branch to 299 Campbell Avenue, subject to Board approval of the negotiated terms and this project having no impact on the timing or funding of other capital projects in the 2014 to 2023 plan and the proposed development receiving the appropriate planning approvals and Toronto Public Library retaining the proceeds from the sale of the current property, receiving the remainder of the funding from Section 37 agreements or funding from other non-Toronto Public Library sources;*
3. *requests City Council that the proceeds from the sale of the current site be prioritized towards the building of the new library; and*
4. *requests that Councillor Ana Bailão be formally thanked and congratulated for her excellent work related to the revitalization of the Perth/Dupont Branch.*

Carried as amended unanimously

Recorded Vote Requested:

<p>Yes – 10 Councillor Paul Ainslie, Councillor Davis, Councillor Doucette, Michael Foderick, Kevin McGuire, Councillor Palacio, Ross Parry, Kenneth Stewart, Andrea Tagalakis and Benjamin Wulffhart.</p>
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<p>No – 0</p>

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Perth/Dupont Branch – Potential Relocation and Expansion – continued

Motions:

See the following motion:

Moved by M. Foderick, seconded by A. Tagalakis:

That the Toronto Public Library Board:

1. *receives the verbal presentation by Councillor Ana Bailão, Ward 18 Davenport, regarding Perth/Dupont Branch – Potential Relocation and Expansion for information.*

Carried

See the following motion:

Moved by Councillor Palacio, seconded by Councillor Doucette:

That the Toronto Public Library Board:

1. *authorizes staff to work with the local councillor and developer to negotiate terms for re-locating the Perth/Dupont Branch to 299 Campbell Avenue, subject to Board approval of the negotiated terms and this project having no impact on the timing or funding of other capital projects in the 2014 to 2023 plan.*

Carried

See the following motion to amend:

Moved by Councillor Palacio, seconded by M. Foderick:

That the Motion moved by Councillor Palacio and seconded by Councillor Doucette be amended to add the following recommendation:

1. *requests City Council that the proceeds from the sale of the current site be prioritized towards the building of the new library.*

Carried unanimously

Recorded Vote Requested:

Yes – 10 Councillor Paul Ainslie, Councillor Davis, Councillor Doucette, Michael Foderick, Kevin McGuire, Councillor Palacio, Ross Parry, Kenneth Stewart, Andrea Tagalakis and Benjamin Wulffhart.
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No – 0

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Perth/Dupont Branch – Potential Relocation and Expansion – continued

See the following motion to amend:

Moved by Councillor Davis, seconded by Councillor Doucette:

That the Motion moved by Councillor Palacio and seconded by Councillor Doucette be amended to:

1. *add the following wording at the end of the recommendation:
“and the proposed development receiving the appropriate planning approvals and Toronto Public Library retaining the proceeds from the sale of the current property, receiving the remainder of the funding from Section 37 agreements or funding from other non-Toronto Public Library sources”.*

Carried

See the following motion to amend:

Moved by M. Foderick, seconded by R. Parry:

That the Motion moved by Councillor Palacio and seconded by Councillor Doucette be amended to add the following recommendation:

1. *requests that Councillor Ana Bailão be formally thanked and congratulated for her excellent work related to the revitalization of the Perth/Dupont Branch.*

Carried unanimously

Recorded Vote Requested:

Yes – 10

Councillor Paul Ainslie, , Councillor Davis, Councillor Doucette, Michael Foderick, Kevin McGuire, Councillor Palacio, Ross Parry, Kenneth Stewart, Andrea Tagalakis and Benjamin Wulffhart

No – 0

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Items for Approval:**Budget Committee:****13-182 a. Approved Minutes of the Budget Committee Meeting of August 1, 2013***Moved by Councillor Doucette, seconded by Councillor Palacio:**That the Toronto Public Library Board:*

1. *receives the Approved Minutes of the Budget Committee meeting of August 1, 2013 for information.*

Carried**13-183 b. 2014 Operating Budget Reductions***Moved by B. Wulffhart, seconded by A. Tagalakis:**That the Toronto Public Library Board:*

1. *approves expense reductions totalling \$0.150 million or 0.1%, which have no service impact;*
2. *receives reduction options totalling \$0.922 million gross and net or 0.6%, which would reduce the 2014 operating base budget and meet the City target after it has been adjusted by \$1.046 million or 0.6% to fund the cost of the two new branches; and*
3. *requests staff to provide for information at the next meeting of the Budget Committee a detailed breakdown of the economic adjustment for collections, including how the amount is arrived at.*

Carried**13-184 Online Payment Service Charge***Moved by Councillor Doucette, seconded by K. Stewart:**That the Toronto Public Library Board:*

1. *approves a revised online payment service charge of \$0.50 per transaction.*

Carried

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13-185 2013 – 2014 Capital Budget Adjustments*Moved by Councillor Doucette, seconded by K. Stewart:**That the Toronto Public Library Board:*

1. *approves the following cash flow reallocations, which have no impact on annual debt levels:*
 - a. *accelerate \$718,000 gross and debt funding from 2014 to 2013 for the Fairview Library project;*
 - b. *defer \$359,000 gross and debt funding from 2013 to 2014 for the Technology Asset Management Program; and*
 - c. *defer \$359,000 gross and debt funding from 2013 to 2014 for the Multi-Branch Minor Renovation program; and*
2. *authorizes staff to forward this report to the City for approval.*

Carried**13-186 2014 Interim Budget Estimates***Moved by K. Stewart, seconded by R. Parry:**That the Toronto Public Library Board:*

1. *adopts the 2014 interim operating budget of \$45.508 million gross and \$41.340 million net; and*
2. *adopts the 2014 interim capital budget of \$4.472 million gross and \$2.079 million debt.*

Carried**13-187 Toronto Public Library Emergency Plan***Moved by Councillor Davis, seconded by Councillor Doucette:**That the Toronto Public Library Board:*

1. *approves the revised Toronto Public Library Emergency Plan.*

Carried**13-188 Security Video Surveillance Policy Revisions***Moved by R. Parry, seconded by A. Tagalakis:**That the Toronto Public Library Board:*

1. *approves the revised Security Video Surveillance Policy (Attachment 1).*

Carried**13-189 Holiday Closures 2014 and January 2015***Moved by Councillor Doucette, seconded by K. McGuire:**That the Toronto Public Library Board:*

1. *approves the schedule of holiday closures for 2014 and January 2015 as provided in Attachment 1.*

Carried

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Items for Information:**13-190 Audit Plan for the Year Ending December 31, 2013***Moved by R. Parry, seconded by Councillor Doucette:**That the Toronto Public Library Board:*

1. receives the Audit Plan for the Year Ending December 31, 2013 for information.

Carried**13-191 Operating Budget Monitoring Report – September 30, 2013****Library Board Decision:**

The Toronto Public Library Board on November 18, 2013 adopted the following:

The Toronto Public Library Board:

1. receives the Operating Budget Monitoring Report – September 30, 2013 for information; and
2. requests the City Librarian to report to the next meeting of the Board on establishing a reserve fund from the annual surplus for the purpose of addressing unpredictable or underfunded cost pressures.

Carried as amended**Motions:**

See the following motion:

*Moved by Councillor Doucette, seconded by M. Foderick:**That the Toronto Public Library Board:*

1. receives the Operating Budget Monitoring Report – September 30, 2013 for information.

Carried

See the following motion to amend:

*Moved by Councillor Davis, seconded by M. Foderick:**That the Motion moved by Councillor Doucette and seconded by M. Foderick be amended to add the following recommendation:*

1. requests the City Librarian to report to the next meeting of the Board on establishing a reserve fund from the annual surplus for the purpose of addressing unpredictable or underfunded cost pressures.

Carried

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13-192 Capital Budget Monitoring Report – September 30, 2013

Moved by K. Stewart, seconded by Councillor Palacio:

That the Toronto Public Library Board:

1. receives the Capital Budget Monitoring Report – September 30, 2013 for information.

Carried

13-193 Board Resolutions – Status Report

Moved by Councillor Doucette, seconded by K. McGuire:

That the Toronto Public Library Board:

1. receives the Board Resolutions – Status Report for information.

Carried

13-194 Naming Opportunity at Toronto Public Library

Moved by Councillor Davis, seconded by Councillor Doucette:

That the Toronto Public Library Board:

1. approves the naming opportunity for a meeting room at the Northern District Branch as outlined in Confidential Attachment 1;
2. that subsequent to the Board's approval of the naming, the naming be held in confidence until negotiations are complete, appropriate approvals have been finalized, and the public announcement has been made; and
3. that the release of the general terms of the naming be provided subsequent to the public announcement.

Carried

13-195 Adjournment

Moved by Councillor Doucette, seconded by K. Stewart:

That the Toronto Public Library Board:

1. adjourns the November 18, 2013 Toronto Public Library Board meeting.

Carried

The meeting ended at 8:50 p.m.

Signed: _____